



## Mobile Phone and Electronic Device Policy

### 1. Rationale

Although laptops and iPads are the predominant/preferred electronic devices for learning in the classroom at Kirrawee High School, mobile phones can also be used for directed learning activities. The proliferation of smart devices has raised considerable community debate in relation to their applicability to schools and their capacity to bring negative consequences to learning and the wellbeing of students.

This policy acknowledges these dangers of mobile phones and other electronic devices in schools, but also the learning, wellbeing and security advantages the same devices can afford. Therefore, this policy outlines the appropriate use of mobile phones-devices during lessons and other learning activities. It seeks to strike the right balance and preserve the important focus on learning that is foundational to a Kirrawee High education.

### 2. Aims

- 2.1 To guide the appropriate use of mobile phones-devices in order to support learning.
- 2.2 To establish the principle of directed use by teachers as the only reason for mobile Phones-devices during lessons.
- 2.3 To encourage student self-responsibility for appropriate mobile phone-device use.
- 2.4 To establish consequences for the inappropriate use of mobile phones-devices.

### 3. Implementation

- 3.1 *Appropriate use* in learning is defined by teacher permission to use a mobile phone-device.
- 3.2 Inappropriate use is any undirected teacher or student discretionary use of a mobile phone-device.
- 3.3 Lesson time includes any movement within and beyond the classroom, including toilet breaks, running of messages etc.
- 3.4 It is the responsibility of students to ensure that upon entering a classroom their mobile phone is out of sight. Other devices can be left closed on the desk until directed by the class teacher.
- 3.5 Mobile phones are not to be left on the desk or seen for any reason unless permission is given by a teacher.
- 3.6 Teachers may use their discretion to issue reminders over time of appropriate use, however action as outlined in 3.7 is the consequence for inappropriate use.
- 3.7 If a student is using a mobile device inappropriately, the teacher will instruct them to hand in the phone at the front office. Students will be given a receipt upon surrendering their phone at the front office, and it will be for collection at the end of the school day. Phones are kept in the school safe.





- 3.8. A student who has their phone sent to the office three times over the course of one school term will be placed on mobile phone monitoring. This requires students to surrender their phone at the beginning of each school day (before their first period of the day) to the front office for the next five school days that the student is present. A failure to follow Mobile Phone Monitoring procedure will result in a Suspension Warning/Suspension for persistent disobedience.
- 3.9. A student who has their phone sent to the office a fourth time in one school term, or more than four over terms, even after completing mobile phone monitoring, will result in a Suspension Warning/Suspension for consistent disobedience.
- 3.10 If a student does not comply with instruction from a teacher relating to this policy, the student will be escalated directly to Mobile phone monitoring and/or suspension warning/suspension for continued disobedience at the discretion of an executive staff member.

## **5. Evaluation**

- 5.1 This policy will be evaluated as part of a three year cycle or when necessary

## **6. Contact**

- 6.1 School Executive
- 6.2 Wellbeing Team

